STIF
December 18, 2023
2:00PM

- Meeting called to order 2:01pm
- Roll call- Present are Wes Jones, Beverly Bowers, Pete Runnels, Angela Lamborn, Lisa Moody and Darlene Needham.
- Wes motioned to approve Minutes from August 2023, Pete 2nd and all were in favor.
- Discuss transportation numbers for the months July-November 2023 - Presented the rider numbers to the committee. Clarified that unduplicated riders counts the riders and the rides show that a number of riders ride more than one time in a reporting period. We discussed that the buses are identified by the last two numbers on the plates. We talked about how we filter information, for example if a person is a senior and a veteran we may filter them as a veteran for veteran medical rides and a senior for grocery store rides. We talked about how we come up with our hours of service. The example was; if five buses are on the road then each hour counts as five hours.
- July-November income and expenses - Presented the budget for the transit service from the beginning of the fiscal year through the end of November. It was noted that the expenses were reflecting about half of the budgeted amounts. We will be half way through the fiscal year as of December 31st.
- 2nd chance drug and alcohol plan discussion - Lisa gave the committee the history of the policy and that previously it had not been a second chance policy. Employees were terminated. She shared that the second chance is administratively intense but to have a good driver make an error in a state that is legal for Marijuana it was worth the time to give them the second chance if they are engaged and willing to work and do the required UA etc.
- Meetings for 2024 proposed- January, April, July, and October. Any day or time better? - The committee agreed that the second Monday of the

proposed months at 2:00 was best for them for meetings. These will be scheduled and planned accordingly.

- Report out regarding new bus route plans and progress, Burns (Lisa) - Lisa shared her discussion with the Burns road manager regarding the signs needing moved for the route. Previously Burns crew helped make those changes. The new manager refused and was dismissive. After much discussion regarding options, including going to Hines and going to the Burns City Counsel, Pete volunteered to talk with the city Mayor first. He will get back to Lisa after the first of the year and let her know how the conversation goes. The work will have to wait until the ground thaws in the spring.
- 2:55 Adjourn

Minutes respectfully submitted

Angela Lamborn